

Laramie Montessori Board of Trustees
Regular Board Meeting Minutes
April 21, 2022
6:30 PM

I. Opening (6:30)

The Mission of Laramie Montessori School is to support the development of the whole child through an authentic Montessori environment that honors the child's intrinsic motivation to learn and supports each individual's unique intellectual, physical, social and emotional development.

A. 15 second Montessori Moments

- A kindergarten student was upset that they couldn't zip their coat and an upper elementary student helped her get her coat zipped and comforted her.

B. Roll Call

- All board members aside from Amy are present.

C. Approval of Agenda

- Megan moved to approve the agenda as amended, Emily seconded the motion, all were in favor and the motion passed.

II. Minutes

A. Approval of Minutes, Board Meeting, March 24, 2022

- Tiffany moved to approve the minutes, Emily seconded the motion, all were in favor and the motion passed.

B. Approval of Minutes, Board Special Session, April 12, 2022

- Tiffany moved to approve the minutes, Emily seconded the motion, all were in favor and the motion passed.

III. Financial Report – March, Board action to approve March Financial Report

- Budget projections for Preschool Summer School revenue and Preschool Tuition are anticipated to be over what was projected for preschool revenue.
- Fundraisers were down due to COVID
- Support services were over projected budget.
- TSS will be less than expected.
- PD was paid by ESSER funds.
- Classroom supplies look like they are over budget due to Ace donation being added.
- Sub budget is over due to sick days – being out sick for non-COVID reasons.
- ESSER pays for up to 10 days of sick leave and must have documentation for reimbursement.
- Subs for office staff this year, there were no office staff subs last year.

Emily moved to approve financials, Megan seconded the motion, all were in favor and the motion passed.

IV. Audience Communication

A. Teacher Representative

- Summer STEAM- programs will give free science materials, lab kits, etc. through the Franklin Institution.
- Curiosity Cube is coming and setting up for biology experiments, etc.
- WyTOPP testing should finish next Thursday.

B. Open communication

- N/A

V. Reports

A. Director's Report

- Working on school calendar
- LMCS will be visited by the Wyoming Department of Education next Tuesday for WY-TOPP testing.
- LMCS Lottery – numbers for next year are similar to this year. Had to do a lottery for lower elementary. Kindergarten numbers are down and preschool numbers are up, but the student balance is perfect.

B. Committee Reports

- PTO- working on teacher appreciation week, shoe donation activity, etc.
- Finance Committee- working on a draft budget for next year.
- Nominating- looking for parents/community members to join the Board.
- Policy and Planning- N/A
- Facilities- Working on the lease with Megan Hayes, the state, and the church.
- Resource Development- clean up the website, develop version control document

VI. Old Business

A. Strategic Planning

- Draft is in progress. A small group will relay feedback in the next 2-3 weeks and finalize the strategic plan.
- Tiffany and Emily will create a subcommittee to finalize.

B. Annual Meeting

- In conjunction with the "Spring Fling" last official day of WY-TOPP testing. Will have ice cream, activities outside, open playground, parents will be in gym, will go over school wide title update, and 5 main points of strategic plan.

VII. New Business

A. Board training

- Megan Hayes works with nonprofit boards and can do board training – dos, don'ts, and best practices. Look into additional board training. District does a training and LMCS may be able to attend that/those trainings.

VIII. Executive Session - Personnel (WY Stat 16-4-405)

- Megan moved to move into executive session citing WY Stat 16-4-405, Emily seconded the motion, all were in favor and the motion passed.

IX. Audience Communication II

- Emily moved to leave executive session, Megan seconded, all were in favor and the motion passed.

X. Adjourn

- Emily moved to adjourn Tiffany seconded the motion, all were in favor and the motion passed.